



FUNCTION HIRE APPLICATION

APPLICATION DETAILS

Name of Hirer	
Address	
E-Mail	
Mobile	
Date of Function	
Start/Finish Time	
Expected No. of Guests	
Type of Function Proposed	Birthday – AGE ____ Christening Anniversary Other

(Function Form is subject to updated version 2025.3)

A security bond of **\$300** will apply to all bookings and will be returned to the hirer following confirmation that the venue, gardens and carpark are in order and satisfactorily cleaned

To secure your booking, a non-refundable deposit of **\$150** is required.

This can be paid over the bar or by electronic transfer to

North Shore

BSB 016 494 | ACC: 437104064

Please use hirer name and date of booking as reference with your payment and email your confirmation to enquiries@northshorecountryclub.com.au

Until a function form is signed, dated and received along with a deposit (depending on booking type) and confirmation is sent all dates will remain available

I, the hirer, understand that I am responsible for the above function. I have read and agree to the Guidelines and Conditions of Hire for Club premises.

I have read and understood "Guidelines and conditions of Hire" please tick

Signed (Hirer) _____ DATE: ____ / ____ / ____

Deposit paid \$ _____ DATE: ____ / ____ / ____

Hire Charge paid \$ _____ DATE: ____ / ____ / ____

Bond Paid \$ _____ DATE: ____ / ____ / ____

Bond refund approved, amount \$ _____ DATE: ____ / ____ / ____



'Party Party Package'

This is our most popular package, and it is suitable for many occasions and celebrations including but not limited to Birthdays, Engagement Parties, Wedding Parties, Corporate Events, Social Clubs, Quiz Nights and more..

Venue Hire Fee \$850.00 (plus \$140 cleaning fee)

Discount available to current North Shore Members (New Members encouraged)

Time 7pm – 12am, 6pm – 11pm OR 5pm – 10pm
(additional time can be arranged at an additional \$100 p/h, subject to availability)

Day (s) Saturday ONLY

MAX guests 110 cocktail style or 60 seated (inside only)

BOND \$300.00 (see 'Bond' conditions below)

Inclusions Exclusive venue hire including clubhouse, bar, deck, lawn and efficient, friendly bar staff for the duration of your event

NOTE: See 'Guidelines' for all catering, decorations and entertainment options.

'Sunday Sessions Package'

This package is designed specifically to cater for those who are wanting a very relaxed 'Sunday' feel to their special occasion such as christening, baptism, birthday, engagement, wedding and seasonal celebrations...

Venue Hire Fee \$130.00 per hour

Discount available to current North Shore Members (New Members encouraged)

Time 1pm – 4pm
(guests can then stay on and enjoy our Sunday Sundowner from 4pm – 7pm)

Day (s) Sunday ONLY

MAX guests 110 cocktail style

BOND \$300.00 (subject to nature of the of event)

Inclusions Semi-exclusive venue hire including clubhouse, bar, deck, lawn along with efficient and friendly bar staff for the duration of your event

NOTE: North Shore Bar & Clubhouse opens from 4pm – 7pm for our Sunday Sundowner and whilst we welcome you and your guests to stick around and enjoy this time, we will ask that all decoration, décor and catering is packed away by 3.45pm.

Reservations available for groups of 20-50 from 4pm – 7pm (see ['On the Deck'](#))

NOTE: See 'Guidelines' for catering, decorations and entertainment options.



'Midweek Matinee'

A package specially created for wakes, corporate events, Meetings, play sessions, kindy and community group catch ups or celebrations.

Venue Hire Fee \$110 p/h (If no bar / staffing is required, cost is \$85 per hour)

Discount available to current North Shore Members (New Members welcome)

Day / Time Monday – Friday
1pm – 4pm (2 hour minimum)

Max guests 110 cocktail style OR 60 seated

BOND \$300.00 (subject to nature of the of event)

Inclusions Semi-exclusive venue hire including clubhouse, bar, deck, lawn along with efficient and friendly bar staff for the duration of your event

NOTE: See 'Guidelines' for catering, decorations and entertainment options.

'Cruisy Café Package'

This package is ideal for groups searching for a location to host a semi-private gathering for book club, mothers group, mahjong, rummy cup, wakes, luncheons, bridge, workshops, meetings etc.

Venue Hire Fee FREE

Booking must be made by a current North Shore Member

Day / Time Monday – Friday (6am – 12pm) | Saturday – Sunday (7am – 12pm)

MAX guests 50-60

BOND N/A

Inclusions Semi-exclusive use of the upper clubhouse area and deck (North Shore bar / Staff not included (Bar / Staffing can be included at \$110.00 per hour subject to availability))

NOTE: No BYO catering welcome whilst the Café is open – see 'Catering' for options via Grounded Café / The Graze Cartel.

'Saturday Matinee'

This package is designed specifically to cater for those who are wanting a very fun and relaxed afternoon to celebrate their special occasion such as christening, baptism, birthday, social / corporate groups and seasonal celebrations...

Venue Hire Fee \$120.00 per hour (plus \$140.00 cleaning fee)

Discount available to current North Shore Members (New Members welcome)

Time 1pm – 4pm (2 hour minimum, to finish at 4pm)

Day (s) Saturday ONLY

MAX guests 110 cocktail style or 60 seated (inside only)

BOND \$300.00 (subject to nature of the of event)

Inclusions Semi-exclusive venue hire including clubhouse, bar, deck, lawn and efficient, friendly bar staff for the duration of your event

NOTE: See 'Guidelines' for catering, decorations and entertainment options.



'On the Deck'

A **NEW** package specially created for sports, school and community group catch ups or celebrations.

Venue Hire Fee FREE

Booking must be made by a current North Shore Member

Day / Time	Friday Night Fun (area reserved from 5pm - late) Sunday Sundowner (area reserved from 4pm – 7pm) Wednesday Eve (area reserved from 5pm – late)
Guests	Suitable for 20-50 cocktail style (min of 20 guests required to secure booking)
Inclusions	3 deck area picnic tables plus 2 high tables reserved (Deck)

NOTE: Whilst deck area tables are reserved the entrances, deck ramps, thoroughfare, lawn area and access to the clubhouse remain accessible to all patrons.

NOTE: No BYO catering welcome whilst the Café is open (cupcakes & lolly bags welcome for a party) – see 'Catering' for options via Grounded Café / The Graze Cartel OR order something from their delicious menu.

NOTE: Semi-exclusive venue hire refers to our coaches, partners and Sports Members having access to the facilities and storage area as required.



Catering Options / Kitchen

When selecting for outside / self-catering, we do not allow the use of our heating / cooling facilities, fridge space, Café kitchen, bar or storage area for prep / storage. (**NO** outside catering is permitted when the Grounded Café is open)

BYO alcohol is not permitted

For all We thoroughly recommend catering by:

THE GRAZE CARTEL



Carefully designed to accommodate your needs, style, budget and any dietary requirements. With such a wide variety of delicious grazing boards and additions available you will have no trouble finding something to suit your North Shore Function.

Contact Kate for all your grazing needs!

Search Graze Cartel on Facebook or Instagram | 0438 999 060

(mention North Shore for a discount)

Facilities

- Licensed Bar
- Preferred Catering Options / outside catering welcome
- Licensed for a maximum of 110 people
- Seating and tables for 60 (approx.) people inside
- Glasses – wine, champagne and beer for 110 people
- 2 x large screen TVs available for use by prior arrangement
- Sufficient bathroom facilities

Beverages

Drinks will be available at our current function bar price list (available on request). Strictly **no BYO Alcohol** on our premises.

A bar tab can be arranged to suit your event using a price, time or token system. Payment of this is required in full by the end of your Function. All drinks at Functions are available at guest / function prices even if you are a North Shore Member.

Function Bar last drinks are called at 11.45pm.



Conditions of Liquor License

Persons under 18 years of age may not purchase or consume liquor on licensed premises. The hirer shall be responsible for under 18's on club premises. No person shall take liquor outside of the designated licensed area. Drunkenness or undesirable conduct will not be tolerated on our premises.

Noise Restrictions

Music / entertainment is restricted to 11.45pm. Should your music / entertainment be deemed too loud, we will ask you to turn it down. Failure to do this will result in deducting from your \$300 bond.

Semi Exclusive Option

Semi Exclusive options refer to our coaches, partners and Sports Members to have access to the North Shore Bar to purchase a beverage when participating in our organized Social Tennis session on Saturday or Sunday afternoons until 5.30pm.

All coaches and Sports Members will be notified of a Function and will respect the space as usual.

Entertainment

DJ, Juke Box, Speakers, Musician and Band all welcome and access for delivery / set up can be arranged subject to Clubhouse and Staff availability.

Bouncy Castles and kids activities welcome. Please contact Tina at **Funtastic Jumping Castles** (www.funtasticcastlesperth.com)

Small speakers are available to use and we suggest a BYO device. Please contact **SAV TECH** (www.savtech.net.au) for all your speaker / light / audio visual hire needs OR to hire the large speakers residing at the club.

Setup / Access

Early access can be arranged for delivery / set up. This is subject to the availability of clubhouse and staff and is restricted to 2 hours. Additional set up time can be purchased at \$25 per hour. Whilst we are able to move some furniture to accommodate your function, the barrel table and lounges are not to be moved at any stage.

Our coaches, partners and Sports Members are welcome to enter the clubhouse to access the bar, storage area and facilities until 5.30pm on Saturdays and all day Sundays when participating in organized Social Tennis.

A copy of our Set up Guidelines will be sent to you the week of your event and is also available on the bar should you send friends or family to assist with your set up.

Décor / Decorations

Please contact **STYLISH SOIREES** (www.stylishsoirees.com.au) or **Funtastic Jumping Castles** (www.funtasticcastlesperth.com) for all your decoration / décor / entertainment needs.



Cleaning

At the end of your function our staff will check all areas of the club are checked for damages, broken glass etc. Any excessive or additional cleaning required will be deducted from your BOND.

All decorations need to be removed or packed up and the walls / windows left with no marks on them on the evening.

Collection of decoration / décor can be by arrangement the following day subject to availability.

Your responsibilities

Any excessive breakages and damages will be charged to the hirer from their bond received.

Disrespectful behavior towards staff and the clubhouse is not tolerated. As a result of this, the Manager on Duty reserves the right to issue the host with a warning and should behavior persist the Bar and Clubhouse will close immediately, and the bond is not refunded.

Children must be supervised at all times. The pond, balcony, walls, roof are not accessible for safety reasons.

Confirmation Fee / Deposit

A deposit of \$150.00 is required to confirm your booking. This is non-refundable. Balance of Hire Fee must be made prior to your Function commencing.

Bond

A security bond of \$300.00 will apply to all bookings and will be returned to the hirer following confirmation that the venue, gardens and carpark are in order and satisfactorily cleaned. If guests have not packed down and departed the clubhouse within 30 minutes of function finish time, a charge of \$20 per 10 minutes will be taken out of the bond

The Club House is a **NO smoking / NO vaping** Venue.