



NORTH SHORE COUNTRY CLUB

Application to hire Club Room

Name of person responsible for running the function _____

Address _____

Ph _____ Mobile _____

Date and start time of Function _____

Type of Function Proposed (eg. Wedding, Birthday, 21st Birthday) _____

No. of People Expected to Attend: _____

Venue hire fee - Club House / Bar

Fee

1 – 60 guests	<input type="checkbox"/>	\$350.00
Over 60 guests	<input type="checkbox"/>	\$450.00

A security bond of \$300 will apply to all bookings and will be returned to the hirer following confirmation that the venue, gardens and carpark are in order and satisfactorily cleaned.

A deposit of \$125 can be made by electronic transfer to NSCC : BSB 016 494 A/C: 437104064. Please use hirer name and date of booking as reference with your payment.

Email **enquiries@northshorecountryclub.com.au** when payment has been made so that we can confirm your booking.

I, the hirer, understand that I am responsible for the above function. I have read and agree to the Guidelines and Conditions of Hire for Club premises.

I have read and understood "Guidelines and conditions of Hire" please tick

Signed (Hirer) _____ Date _____

Deposit paid \$ _____ Date _____

Hire Charge paid \$ _____ Date _____

Bond Paid \$ _____ Date _____

Bond refund approved, amount \$ _____ Date _____

GUIDELINES & CONDITIONS OF HIRE FOR PRIVATE FUNCTIONS

Function Times

The normal function start time is 7pm and would end at 12am. If you require your function to start at a different time please call to enquire of the cost.

Hire Rates

See form for details including bond requirements.

Hire fee does not include use of the tennis courts.

Facilities

- Licensed for a maximum of 110
- Seating and tables for 80
- Glasses - wine and beer for 80
- Crockery and cutlery for 70
- Barbecue - there is a nominal charge of \$10 for gas. The BBQ must be cleaned by the hirer the day after use or a cleaning fee will be added to your account
- Projector is available for use by prior arrangement

Beverages

Drinks will be available at our current prices at our cash bar.

Strictly no BYO Alcohol on our premises

If you require drinks that are not listed on our menu, We can order them in specially. Please call for more details.

An urn is available for tea and coffee. Please bring your own consumables.

Kitchen

Our kitchen is available for serving and reheating foods. You may arrange to bring in caterers of your choice.

Conditions of Liquor Licence

Persons under 18 years of age may not purchase or consume liquor on licensed premises. The hirer shall be responsible for under 18's on club premises. No person shall take liquor outside of the designated licensed area. Drunkenness or undesirable conduct will not be tolerated on our premises.

Noise Restrictions

Should your music/entertainment be deemed too loud, we will ask you to turn it down. Failure to do this will result in you losing the full \$300 bond.

Setup

A key can be arranged so you can set up/let caterers and entertainment etc in, prior to your function if required.

Cleaning

At the end of your function please ensure that all paved areas outside of the club are checked for broken glass, beer bottles etc. Do not leave any food stuff in the kitchen area, including the fridge and sink

Cleaning equipment is stored in the kitchen. The club room must be cleaned by 12pm the next day or by 8.00 am if a tournament is scheduled. The time will be confirmed nearer to your booking.

All decorations need to be removed and the walls/windows etc left with no marks on them

If you prefer we can arrange for cleaners to come in following your function the cost is \$125.

Smoking

The Club House is a no smoking area.

Your Responsibilities

All breakages and damages will be charged to the hirer.

A charge of \$125 will be made if broken glass is found on our premises or tennis courts.